

March 26, 2019 Council Meeting

The regular meeting of the Council of the City of Martinsville, Virginia was held on March 26, 2019 in Council Chambers, Municipal Building, at 7:30 PM with Mayor Kathy Lawson presiding. Other Council Members present included Jennifer Bowles, Chad Martin, Jim Woods and Danny Turner. Staff present included City Manager Leon Towarnicki, City Attorney Eric Monday, Assistant City Manager Wayne Knox, Clerk of Council Karen Roberts, Deputy Police Chief Rob Fincher, Finance Director Linda Conover and Commissioner of Revenue Ruth Easley.

Mayor Lawson called the meeting to order. Following the Pledge to the American Flag and invocation by Council Member Woods, Lawson welcomed everyone to the meeting.

Hear an overview of the March 25, 2019 Northside and Chatham Heights neighborhood tour and meeting – City Manager Towarnicki summarized the Neighborhood tour, referencing the locations visited and concerns discussed by Council Members. The Neighborhood meeting at McCabe Church was well attended. Towarnicki shared information presented by Property Maintenance and the Police Department as well as residential concerns expressed at the meeting.

Consider presentation of a proclamation recognizing and thanking Mr. Lawrence E. Mitchell, Jr. for his work regarding local African-American cemeteries – Council Member Turner read the proclamation, which was presented, to Mr. Mitchell. Turner shared a story about how Mr. Mitchell spearheaded the cleanup of the People's Cemetery. Mr. Mitchell thanked Council for the recognition specifically Council Member Bowles, Council Member Turner and City Attorney Monday for their assistance. Mitchell explained that numerous African-American cemeteries are disappearing as properties are sold. Unfortunately, it takes approximately \$5,000 to move a grave so some property owners will simply remove the headstones. Mayor Lawson thanked Mitchell for his time and effort and explained that he has done a great service for the City.



Proclamation

THANKING LAWRENCE E. MITCHELL, JR.

WHEREAS, the City of Martinsville has three historic cemeteries containing the graves of African- American citizens interred before 1900; and

WHEREAS, the Commonwealth of Virginia has enacted a law recognizing such graves and appropriating annual funds for the maintenance and preservation; and

WHEREAS, Delegate Les Adams introduced HB 2406 in the 2019 Session of the General Assembly recognizing the Peoples Cemetery, Matthews Cemetery and Smith Street Cemetery, which has passed both Houses of the General Assembly; and

WHEREAS, this Bill is an appropriate recognition of those citizens, long deceased, who helped build Martinsville into an industrial and economic powerhouse, living lives of dignity and promise and raising their families here; and

WHEREAS, this bill would not have been possible without the efforts of Mr. Lawrence E. Mitchell, Jr., a citizen of Martinsville, who pursued the recognition of these graves and who personally visited each cemetery to identify every eligible grave, cooperated with the Virginia Department of Historic Resources in finalizing the Bill, and performed much of this work outside in inhospitable wintry weather; and

WHEREAS, this Bill appropriately achieved passage during African-American History Month; and

WHEREAS, none of this could have been achieved without the dedicated work of Mr. Mitchell;

NOW THEREFORE, I, Kathy Lawson, Mayor, and members of Martinsville City Council, on this 26th day of March, 2019 do hereby formally thank Mr. Lawrence E. Mitchell, Jr. for his dedication and service, and for making this historic achievement a reality.

Kathy Lawson, Mayor

Read and present a proclamation acknowledging April 2, 2019 as National Service Recognition Day – Council Member Bowles read the proclamation, which was presented, to Dana Silicki, AmeriCorps Program Coordinator. Silicki thanked Council for the recognition.



PROCLAMATION

NATIONAL SERVICE RECOGNITION DAY – APRIL 2, 2019

WHEREAS, service to others is a hallmark of the American character, and central to how we meet our challenges; and

WHEREAS, the nation's communities are increasingly turning to national service and volunteerism as a cost-effective strategy to meet their needs; and

WHEREAS, AmeriCorps members and volunteers address the most pressing challenges facing our communities, from educating students for the jobs of the 21st century, to fighting the opioid epidemic, to responding to natural disasters, to supporting veterans and military families; and

WHEREAS, national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills, and leadership abilities for those who serve; and

WHEREAS, AmeriCorps members and volunteers serve in more than 50,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and

WHEREAS, national service participants increase the impact of the organizations they serve, both through their direct service and by managing millions of additional volunteers; and

WHEREAS, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and

WHEREAS, national service participants demonstrate commitment, dedication, and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and

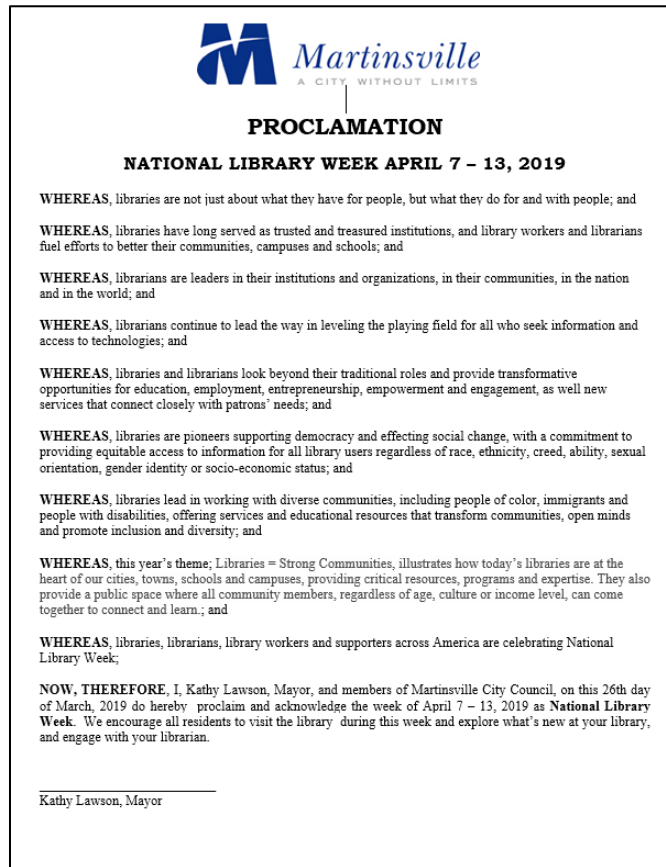
WHEREAS, the Corporation for National and Community Service shares a priority with local leaders nationwide to engage citizens, improve lives, and strengthen communities; and is joining with the National League of Cities, the National Association of Counties, Cities of Service, and local leaders across the country for National Service Recognition Day on April 2, 2019.

NOW THEREFORE, I, Kathy Lawson, Mayor of the City of Martinsville, along with Martinsville City Council members, do hereby proclaim April 2, 2019, as National Service Recognition Day, and encourage residents to recognize the positive impact of national service in our community, to thank those who serve; and to find ways to give back to their communities.

Kathy Lawson, Mayor

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Read and present a proclamation recognizing the week of April 7 – 13, 2019 as National Library Week – Council Member Woods read the proclamation which was presented to Mr. Kirby, representative of the Blue Ridge Regional Library. Woods stated that it is easy to explore the world when you have a library card. Kirby said the library provides an extraordinary multimedia venue for Martinsville, Henry and Patrick County. Kirby invited everyone to visit their local library and thanked Council for the recognition.



Read and present a proclamation recognizing April as Sexual Assault Awareness Month – Vice Mayor Martin shared that on average, there are six reports weekly in Martinsville where women seek medical attention after a sexual assault. Martin read the proclamation, which was presented, to Mary Jones of the Southside Survivor's Response Center. Jones thanked Council as she accepted the proclamation on behalf of Warren Rogers. Jones explained that sexual assault is very prevalent in Martinsville and asked that residents report assaults so that those perpetrators can be taken off the street. Jones invited Council to an upcoming event where survivors will share their stories.



PROCLAMATION

MONTH OF APRIL AS SEXUAL ASSAULT AWARENESS MONTH

WHEREAS, Sexual Assault Awareness Month is intended to draw attention to the fact that sexual violence is widespread and has public health implications for every community member of the City of Martinsville; and

WHEREAS, Rape, sexual assault, and sexual harassment impact our community as seen by statistics indicating that one in five women will have experienced sexual assault by the time they complete college; and

WHEREAS, Child sexual abuse prevention must be a priority to confront the reality that one in six boys and one in four girls will experience a sexual assault before the age 18; and

WHEREAS, Staff and volunteers of Southside Survivor Response Center anti-violence programs in the City of Martinsville encourage every person to speak out when witnessing acts of violence however small; and


WHEREAS, With leadership, dedication, and encouragement, there is compelling evidence that we can be successful in reducing sexual violence in the City of Martinsville through prevention education, increased awareness, and holding perpetrators who commit acts of violence responsible for their actions; and

WHEREAS, The City of Martinsville strongly supports the efforts of national and state partners, as well as our local partner Southside Survivor Response Center, and of every citizen to actively engage in public and private efforts, including conversations about what sexual violence is, how to prevent it, how to help survivors connect with services, and how every segment of our society can work together to better address sexual violence,

NOW THEREFORE, I, Kathy Lawson, Mayor, along with Martinsville City Council members join anti-sexual violence advocates and support service programs in the belief that all community members must be part of the solution to end sexual violence. Along with the United States Government and State of Virginia, I do hereby proclaim April 2019 as **"Sexual Assault Awareness Month"**.

Kathy Lawson, Mayor

Consider adoption of a resolution recognizing April as Fair Housing Month and expressing the City's pledge to provide equal housing opportunities for all citizens – Community Development Director Wayne Knox explained that there are representatives from the State Fair Housing department that visit Martinsville regularly to assist residents. Knox read the resolution. Council Member Bowles made a motion to adopt the resolution as presented. Vice Mayor Martin seconded the motion with all Council members voting in favor.

<i>Council Members</i> Kathy Lawson, Mayor Chad Martin, Vice-Mayor Jennifer Bowles Danny Turner Jim Woods	 Martinsville <small>A CITY WITHOUT LIMITS</small>	<i>City Manager</i> Leon E. Towarnicki <i>City Attorney</i> Eric H. Monday <i>Clerk of Council</i> Karen Roberts
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RESOLUTION

RECOGNIZING APRIL, 2019 AS FAIR HOUSING MONTH

WHEREAS, the City of Martinsville strives to promote principles of Equal Housing Opportunity by prohibiting discrimination practices in the sale, rental and financing of housing and in implementing its housing and community development programs in a manner to affirmatively further the purposes of the fair housing laws; and

WHEREAS, the basis for discrimination outlawed by the federal and state fair housing acts are race, color, sex, religion, national origin, handicap, age and familial status; and

WHEREAS, the City of Martinsville believes persons of similar levels should have available to them a like range of housing opportunities and will work to promote equality and freedom of choice; now therefore,

BE IT RESOLVED by the Martinsville City Council that, on this 26th day of March 2019, in recognition of April as Fair Housing Month, it does hereby pledge to work with its citizens in pursuit of the shared goal and responsibility for providing equal housing opportunities for all persons.

Attest:

Karen Roberts, Clerk of Council
March 26, 2019
Date Adopted

55 West Church Street, P. O. Box 1112, Martinsville, VA 24114-1112 276-403-5180 Fax: 276-403-5280
www.martinsville-va.gov

Consider approval of a resolution authorizing the preparation and filing of an application for community improvement grant funds through the Virginia Community Development Block Grant program – Community Development Director Wayne Knox explained the need for the resolution and detailed how the money would be invested. Mayor Lawson confirmed that both public hearings had been held as is required. Council Member Bowles made a motion to approve the resolution as presented. Vice Mayor Martin seconded the motion with all Council Members voting in favor. Council Member Turner expressed his desire to serve on the committee.

Council Members
Kathy Lawson, Mayor
Chad Martin, Vice-Mayor
Jennifer Bowles
Danny Turner
Jim Woods



City Manager
Leon E. Towarnicki
City Attorney
Eric H. Monday
Clerk of Council
Karen Roberts

RESOLUTION

AUTHORIZING THE PREPARATION AND FILING OF AN APPLICATION FOR COMMUNITY IMPROVEMENT GRANT FUNDS THROUGH THE VIRGINIA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS, the City of Martinsville has previously participated in the Community Development Block Grant (CDBG) program as administered by the Virginia Department of Housing Community Development (VDHCD) in order to address the City's priority community development needs; and

WHEREAS, the City of Martinsville has identified revitalization of the City as a priority need to be addressed through several projects over the previous years and more specifically has identified the Pine Hall area consisting of West Fayette Street, Pine Hall Road, North Street, Kings Row, Marshall Street, Top Street, and Wray Street, to be the next area of most significant need due to the deteriorated and dilapidated condition of the residential properties in the area and the inadequate street condition in the area; and

WHEREAS, the City applied for and received a CDBG Planning Grant in the amount of \$30,000 from VDHCD in FY 2019 to undertake a neighborhood revitalization study to identify needs, develop a proposed improvement program and budget, identify additional funding resources to implement said program, and conduct the additional work necessary to submit a 2019 CDBG Community Improvement Grant application; and

WHEREAS, the City is eligible for and wishes to submit a 2019 CDBG Community Improvement Grant application for the Martinsville Pine Hall Neighborhood Revitalization Project for a total of \$1,250,000 to VDHCD by March 29, 2019; and

WHEREAS, the City conducted public and stakeholder meetings, formed a Project Management Team which met on a regular basis; completed a physical needs assessment of the targeted portion of the Pine Hall neighborhood and surrounding properties; conducted a Housing Occupancy Survey of the owner-occupants and tenant-occupants within the targeted portion of the Pine Hall neighborhood; solicited and received Preliminary Applications for Housing Assistance from owner-occupants and tenant-occupants and preliminary Landlord Participation Agreements within the final delineated project area; completed a Preliminary Engineering Report and cost estimate for the stormwater drainage system and street improvements within the final delineated project area; and

WHEREAS, said needs assessment and surveys identified deteriorating and dilapidated residential property as a significant problem in the targeted portion of the Pine Hall neighborhood as a blighting influence on the area; and

WHEREAS, a Martinsville Pine Hall Neighborhood Revitalization Improvement Program for physical improvements has been developed by the City in cooperation with property owners and related stakeholders pursuant to requirements for funding set forth by VDHCD including a report on the estimated housing rehabilitation and demolition costs within the final delineated project area; a preliminary Housing Rehabilitation Program Design requiring private investment by investor-owners of rental property; a Preliminary Engineering Report (PER) with cost estimates for installing turnarounds and improving street utilities in the target area; and

WHEREAS, the City of Martinsville is in receipt of sixteen (16) Preliminary Applications for Housing Assistance from residents within the final delineated project area of which sixteen (16) or 100% represent LMI households, six (6) Landlord Participation Agreements from investor-owners of residential property in the area and said property owners have indicated that they will provide 10% of the cost of rehabilitating their properties for a total of \$27,000 in private investment; and

WHEREAS, the proposed Housing Rehabilitation Program will provide one hundred percent (100%) direct benefit for ten (10) LMI owner-occupied housing units/households with twenty (20) persons and for six (6) LMI tenant-occupied housing units/households with approximately ten (10) persons; and the planned demolition and street improvements will provide an indirect benefit for sixty (60) residential units/households (at full occupancy) by eliminating associated blight/blighting influences; and

WHEREAS, the City of Martinsville has or will secure financial commitments for the final delineated project area including: 1) \$54,000 of its Streets Budget for street improvements during Fiscal Years 2020 and 2021; 2) \$12,000 from the Program Income Funds received for housing rehabilitation in the Northside and other previous CDBG project areas; 3) \$15,000 from its General Fund Budget for project-related administrative costs during Fiscal Years 2020 and 2021; 4) waive all project-related residential building permit fees within the area at an estimated value of \$7,180 6) invest its workforce and equipment for assisting with neighborhood clean-up and demolitions, at an estimated value of \$60,000; for a total City investment of \$148,180; and

WHEREAS, the City of Martinsville has properly advertised and conducted public hearings on February 26, 2019 and March 12, 2019 which addressed the CDBG program and the CDBG project application, thereby meeting citizen participation requirements; and

WHEREAS, the residents and property owners in the targeted portion of the Pine Hall neighborhood and the Management Team have requested the City to proceed post haste in resolving the problems identified in the final delineated Pine Hall project area and

in securing necessary funding to carry out the Martinsville Pine Hall Neighborhood Revitalization Project.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Martinsville, Virginia that:

1. The City of Martinsville wishes to apply for a 2019 CDBG Community Improvement Grant in the amount of **\$1,250,000** for the Martinsville Pine Hall Neighborhood Revitalization Project; and hereby commits a total of **\$148,180** in City investment combined with a solicited **\$27,000** in private investment for a total project cost of **\$1,425,180** for the purpose of rehabilitating or substantially reconstructing sixteen (16) residential housing units through a Housing Rehabilitation Program and providing infrastructure upgrades to the neighborhood streets in the delineated project area in order to meet all program-eligible housing rehabilitation needs and to eliminate the blight/blighting influences in the final delineated project area.
2. The City hereby authorizes the City Manager, the City's chief administrative official, to execute and file all appropriate documents necessary for submission of the City of Martinsville's 2019 Community Development Block Grant application on or before March 29, 2019 and to provide such additional information as may be required by the Virginia Department of Housing and Community Development.

DATE: CITY OF MARTINSVILLE

Kathy Lawson, Mayor

ATTEST:

Karen Roberts, Clerk of Council

Consider adoption on first reading, Ordinance 2019-3 amending Section 21-109 of Article IX, "Cigarette Tax" of the Martinsville City Code to establish a time limit under which a refund may be issued for unused cigarette tax stamps – Commissioner of Revenue Ruth Easley

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explained that when the cigarette ordinance was adopted years ago, not a lot of thought was put into cigarette stamp refunds after a period of time. Only one other locality in Virginia has amended the ordinance related to a deadline for an unused stamp refund. This adoption would also affect the stamps that are on cigarette packs that are cycled out or destroyed after the cigarettes get old. Council Member Bowles made a motion to approve Ordinance 2019-3 as presented. Vice Mayor Martin seconded the motion with the following roll call vote: Council Member Bowles, aye; Council Member Turner, aye; Mayor Lawson, aye; Council Member Woods, aye; and Vice Mayor Martin, aye.

<p style="text-align: center;">ORDINANCE 2019-3</p> <p style="text-align: center;">Amending §21-109 of Article IX, "Cigarette Tax" of the Martinsville City Code by including new paragraph (c) prescribing time limits under which a cigarette tax stamp refund may be issued.</p> <p style="text-align: center;">BE IT ORDAINED by the Council of the City of Martinsville, Virginia, in regular session held on March 26, 2019 that §21-109 of Article IX, "Cigarette Tax" of the Martinsville City Code is hereby amended to include new paragraph (c) establishing the time period under which a cigarette tax refund may be granted.</p> <p>Sec. 21-109. - Refund for unused stamps or meter imprints.</p> <p>(a) Should any person, after acquiring from the city treasurer any stamps provided for in this article, cease to be engaged in a business necessitating the use thereof, or should any stamps become mutilated or unfit for use, other than by cancellation as provided in this article, such person shall be entitled to a refund of the denominational or face amount of any stamps so acquired and not used by him less five (5) percent of the denominational or face amount thereof, upon presenting such stamps to the commissioner of the revenue and furnishing the commissioner of the revenue with an affidavit showing, to his or her satisfaction, that such stamps were acquired by such person and have not in any manner been used and the reason for requesting such refund. In the case of any authorized stamp meter machine, should any imprints of such machine theretofore paid for not be used, such person shall, upon furnishing the commissioner of the revenue with a similar affidavit, be entitled to a refund of the denominational or face amount thereof, less five (5) percent of such imprints of such machine not so used.</p> <p>(b) All refunds for unused and mutilated stamps and for nonuse of imprints of stamps by stamp meter machines provided for under this section are hereby authorized to be made on vouchers approved by the commissioner of the revenue and presented to the treasurer, and, when made, the same shall be charged against the sums collected for the sale of such stamps and the use of such imprints.</p> <p>(c) <u>Any refunds authorized under this section shall be subject to time limitations:</u></p> <p style="padding-left: 40px;">(1) <u>No refund shall be made in any case when the refund application is made more than three (3) years after the original sale date for unused or mutilated stamps.</u></p> <p style="padding-left: 40px;">(2) <u>A refund shall be made in any case where the refund application is made within twelve (12) months of the date of the certified manufacturer's affidavit of unsaleable or returned cigarette packs with affixed stamps.</u></p> <p style="text-align: center;">*****</p> <p>Attest:</p> <p>Karen B. Roberts, Clerk of Council</p> <p>Date Adopted _____ Date Effective _____</p>
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Consider adoption on first reading, Ordinance 2019-4 amending Chapter 21 "Taxation" of the Martinsville City Code by adding new Section 21-13 to provide for an abatement of tax levies on buildings that are razed, destroyed or damaged by a fortuitous happening beyond the control of the owner – Commissioner of Revenue Ruth Easley explained that this amendment is simply a housekeeping step for a procedure followed by the City in previous years which is an abatement of the tax levy. Council Member Bowles made a motion to approve Ordinance 2019-4 as presented. Vice Mayor Martin seconded the motion with the following roll call vote: Mayor Lawson, aye; Council Member Woods, aye; Vice Mayor Martin, aye; Council Member Bowles, aye; and Council Member Turner, aye.

ORDINANCE 2019-4

Amending Chapter 21 "Taxation" of the Martinsville City Code by enacting new §21-13 "Abatement of Levies on Buildings Razed, Destroyed or Damaged by Fortuitous Happenings" providing for an abatement of tax levies on buildings which are razed, destroyed or damaged by a fortuitous happening beyond the control of the owner.

BE IT ORDAINED by the Council of the City of Martinsville, Virginia, in regular session held on March 26, 2019 that Chapter 21 "Taxation" of the Martinsville City Code is hereby amended by enacting new §21-13 providing for an abatement of tax levies on buildings which are razed, destroyed or damaged by a fortuitous happening beyond the control of the owner

Sec. 21-13. – Abatement of Levies on Buildings Razed, Destroyed or Damaged by Fortuitous Happenings.

The City will provide for the abatement of levies on buildings which are razed, destroyed or damaged by a fortuitous happening beyond the control of the owner. No such abatement, however, shall be allowed if the destruction or damage to such building shall decrease the value thereof by less than five hundred dollars (\$500.00). Also, no such abatement shall be allowed if such destruction or damage shall be repaired during the same calendar year in which it occurred. The tax on such razed, destroyed or damaged building is computed according to the ratio which the portion of the fiscal year the building was fit for use, occupancy and enjoyment bears to the entire year. Application for such abatement must be made to the Commissioner of the Revenue by, or on behalf of, the owner of the building within six months of the date on which the building was razed, destroyed or damaged in order for the owner to receive that abatement.

Attest:

Karen B. Roberts, Clerk of Council

Date Adopted

Date Effective

§ 58.1-3222. Abatement of levies on buildings razed, destroyed or damaged by fortuitous happenings.

The governing body of any county or city may provide for the abatement of levies on buildings which are (i) razed, or (ii) destroyed or damaged by a fortuitous happening beyond the control of the owner. In any county or city wherein assessments are made as provided in § 58.1-3292 or § 58.1-3292.1, the governing body shall so provide. No such abatement, however, shall be allowed if the destruction or damage to such building shall decrease the value thereof by less than \$500. Also, no such abatement shall be allowed unless the destruction or damage renders the building unfit for use and occupancy for thirty days or more during the calendar year. The tax on such razed, destroyed or damaged building is computed according to the ratio which the portion of the year the building was fit for use, occupancy and enjoyment bears to the entire year. Application for such abatement shall be made by or on behalf of the owner of the building within six months of the date on which the building was razed, destroyed or damaged.

Code 1950, § 58-811.2; 1958, c. 559; 1984, cc. 372, 675; 2000, c. 399.

Consider authorizing staff to certify a Creative Communities Partnership Grant application to be filed by Piedmont Arts Association – City Manager Towarnicki explained that the City approves money to match the grant awarded to Piedmont Arts Association. Council Member Bowles made a motion to authorize the City Manager to certify the application. Council Member Turner seconded the motion with all Council Members voting in favor.

Virginia Commission for the Arts
Creative Communities Partnership Grant
Certification of Assurances
2019-2020

Certification of Assurances & Grant Conditions for Local Government Grantees

Virginia Commission for the Arts grantees are required to be non-profit Virginia organizations and exempt from federal income tax under Section 501(c)(3), which includes the 501(c)(3) designation of the Internal Revenue code, or are units of government, educational institutions, or local chapters of tax exempt national organizations.

No part of any Commission grant shall be used for any activity intended or designed to influence a member of Congress or the General Assembly to favor or oppose any legislation.

Each Commission grantee will:

- read and review the [2019-2020 Online Guidelines for Funding](#) before applying.
- follow the principles and actions as stated in the Virginia Commission for the Arts' Statement on Cultural Equity.
- provide accurate, current and complete financial records of each grant;
- maintain accounting records which are supported by source documentation;
- maintain effective control over and accountability for all funds, property, and other assets ensuring that assets are used solely for authorized purposes;
- maintain procedures ensuring timely disbursement of funds;
- provide the Commission, or its authorized representatives, access to the grant-related financial records if requested

The grantee will expend any and all grant funds only for purposes described in the application form and attachments. The grantee must request permission in writing to make changes to the proposed sub grantees, budget, schedule, program and or personnel. The requested changes must be approved in advance by the Commission.

Each Commission grantee will comply with these federal statutes and regulations:

• Title VI, Section 601, of the Civil Rights Act of 1964, which provides that no person, on the ground of race, color or national origin, shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

• Title IX, Section 1681, of the Education Amendments of 1972, which provides that, with certain exceptions, no person, on the basis of sex or age, shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal financial assistance.

• Section 504 of the Rehabilitation Act of 1973, as amended, and the Americans With Disabilities Act of 1990 which states that no otherwise qualified person shall, solely by reason of his or her handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination in federally assisted programs. Compliance with this Act includes the following: notifying employees and beneficiaries of the organization that it does not discriminate on the basis of handicap and operation of programs and activities which, when viewed in their entirety, are accessible to persons with disabilities. Compliance also includes maintenance of an evaluation plan developed with the assistance of persons with disabilities or organizations representing disabled persons which contains: policies and practices for

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making programs and activities accessible; plans for making any structural modifications to facilities necessary for accessibility; a list of the persons with disabilities and/or organizations consulted; and the name and signature of the person responsible for the organization's compliance efforts ("ADA Coordinator").

Appropriation / Grant Confirmation

Each local government will confirm in writing to the Commission that its governing board has appropriated the matching funds. The confirmation letter must include a list of the organizations that received funding and the total amount, including a breakout of the Commission's \$ share and the local government's \$ share, awarded to each organization as well as the appropriate page of your city's/jurisdiction's approved FY2020 budget showing the amount of the award and match or a copy of the check (s) to the sub-grantee (s).

The Commission will pay the grant in full after receiving this confirmation. **The deadline for this confirmation is February 1, 2020.**

In all published material (printed programs, news releases, web news, email alerts, advertisements, flyers, etc.) and announcements regarding the particular activity or activities supported, acknowledgment of the Commission must be made. A suggested phrase is "(organization or activity) is partially supported by funding from the Virginia Commission for the Arts and the National Endowment for the Arts."

This application must be signed by an individual duly authorized by the governing body of the locality to act on its behalf and submitted with every grant application made to the Commission.

Authorizing officials include: County Administrators, Mayors, City/Town Managers, etc. The signature of the individual indicates the locality's compliance with all of the grant conditions listed above.

The undersigned certifies to the best of his/her knowledge that:

- the information in this application and its attachments is true and correct;
- the filing of this application has been duly authorized by the governing body of the applicant organization;
- the applicant organization agrees to comply with all grant conditions cited above.

The undersigned further certifies that he or she has the legal authority to obligate the applicant locality.

Name of Local Government: City of Martinsville

Name of Authorizing Official: Leon Towarnicki

Title: City Manager

Signature of Authorizing Official: _____

Date: _____

Email of Authorizing Official: ltowarnicki@ci.martinsville.va.us

NOTE: Only documents with original signatures will be accepted. Do not send copies or email/fax this application.

Save a copy of the completed application for your files. Upload a copy of the completed signed Certification in the space provided.


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Consider approval of consent agenda – Council Member Bowles made a motion to approve the consent agenda as presented; Council Member Woods seconded the motion with all members voting in favor.

BUDGET ADDITIONS FOR 3/26/19				
ORG	OBJECT	DESCRIPTION	DEBIT	CREDIT
BUDGET ADDITIONS				
General Fund:				
01100909	490104	Advanced/Recovered Costs		3,160
01321102	501200	Fire Department - Overtime	1,183	
01321102	502100	Fire Department - Social Security	73	
01321102	502110	Fire Department - Medicare	17	
01321102	502700	Fire Department - Workers Comp. Ins.	54	
01321102	505500	Fire Department - Travel	125	
01322105	501200	EMS - Overtime	1,421	
01322105	502100	EMS - Social Security	88	
01322105	502110	EMS - Medicare	21	
01322105	502700	EMS - Workers Comp. Ins.	65	
01322105	505500	EMS - Travel	113	
		SWVA Incident Mgmt Team Reimbursement		
01100908	480401	Miscellaneous - Donations/Police		75
01311085	506070	Police Department - Pound Supplies	75	
		Donations for Dog Pound Expenses		
01101917	442401	Categorical Other State - Confiscated Assets		2,124
01311085	506078	Police Department - State Asset Forfeitures	2,124	
		Forfeiture Funds		
01100909	490104	Advanced/Recovered Costs		20,814
01812242	506067	Misc Expense - RADAR Transit Program	20,814	
		Reimbursement for fuel		
01100909	490104	Advanced/Recovered Costs		17,546
01812242	506089	Misc Expense - County Ambulance Fuels	17,546	
		Reimbursement for fuel		
Total General Fund:			43,719	43,719

March 26, 2019 Council Meeting

Consider approval of changes to the Constitution of the Martinsville Volunteer Fire and EMS Company – Page Brockenbrough and Randall Hundley were in attendance to answer questions. Brockenbrough explained that the request for changes is mostly a housekeeping step. Council Member Bowles made a motion to approve the changes as requested; Vice Mayor Martin seconded the motion with all Council Members voting in favor.

<p>MARTINSVILLE VOLUNTEER FIRE & EMS COMPANY</p>  <p>CONSTITUTION & BY – LAWS</p> <p>Revised January 2006 Revised February 2008 Revised July 2013 Revised April 2019</p>	<p style="text-align: center;">Martinsville Volunteer Fire & EMS Company, Inc</p> <p style="text-align: center;">Constitution and By-Laws</p> <p style="text-align: center;"><u>Constitution</u></p> <p style="text-align: center;"><u>Article 1</u></p> <p style="text-align: center;"><u>Organization</u></p> <p>Section 1.01 The Organization shall be known as the Martinsville Volunteer Fire & EMS Company, Inc.</p> <p>Section 1.02 The Mission of this organization to render prompt and professional fire and emergency medical services for the benefit of the citizens of Martinsville and to render mutual aid to surrounding communities as mutually agreed.</p> <p>Section 1.03 This document shall govern the administrative and operational functions of the organization. This document shall supersede all previous editions of the constitution and by-laws.</p> <p>Section 1.04 Except as provided for by this document, parliamentary procedure shall be governed by the latest available edition of Roberts Rules of Order, a copy of which shall be available at all meetings.</p> <p>Section 1.05 The Martinsville Fire & EMS Company does not discriminate on the basis or race, gender, religion or national origin.</p> <p>Section 1.06 This organization shall not be disbanded or merged with another organization unless two-thirds consent is grant by the membership. For such a vote to be taken, each member must be notified in writing of the time, place and nature of the vote at least 30 (thirty) days prior to it being held. The vote shall be by secret ballot. Assets to be disposed of by vote of membership. This section shall also comply with the Code of Virginia 27-10 Dissolution of Company.</p>
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<p style="text-align: center;">Article II</p> <p style="text-align: center;"><u>Membership</u></p> <p>Section 2.01 The membership of the department shall consist of persons 16 years of age or older, who are of good character, high morals, sound judgement, and capable of performing required duties with or without reasonable accommodation. All members must possess a valid motor vehicle operator's license, prior to being accepted into membership. All members must be knowledgeable of the Company's Constitution, Bylaws, and MVFC Standard Administrative Guidelines (SAG).</p> <p>A. Members 16 to 18 years of age must have Guardian permission. Parental or Parent or Guardian must be involved in the membership interview. Must be at Station to run calls. Can not drive personal vehicle to Fire or EMS scenes. Can drive personal vehicles to non emergency activities. Can not drive City vehicles. Curfew at Station is 9:00PM. Must have 8 service hours per month and attend 6 (six) of the 12 (twelve) monthly meetings. Must follow dress code. Full membership after successful completion of probationary period and membership vote.</p> <p>B. Anyone having been convicted of any major traffic violations including but not limited to violations of Code of Virginia §§ 18.2-266, - 268.3, -852 through -868.1, or those offenses listed in 18.2- 270 (E) or having been convicted of any felony (i.e. grand theft, use of a firearm in the commission of a robbery, etc.) shall not be granted membership.</p> <p>C. Anyone having been convicted of any sexual crime under Article 7, Chapter 4 of the Title 18.2 of the Code of Virginia, as amended, shall not be granted membership.</p> <p>Exceptions to Section 2.01, Paragraph B. of ARTICLE II, may be allowed upon majority vote of the Company's Active Membership, when a quorum is present.</p>	<p>Section 2.02 Types of membership- Members shall be designated by one of the following types: Active member, probationary member, or honorary member. Active members shall be classified by one of the following designations: Fire division, EMS division, Support division, or trainee.</p> <p><u>Probationary member-</u> This member shall be those applying for active membership. They shall be eligible for active membership after six months as a probationary member and upon successful completion of all orientation courses that are required. If the probationary member is currently enrolled in a Firefighter or EMT course by the end of their probationary period, then their probation period may be extended for until such time as the course is successfully completed. They are subject to all by-laws and SAG/SOP's as any other member. They may not vote or hold any department office. Probation may not be extended more than 18(eighteen) months total. Once the Probationary member completes the probationary requirements, a vote will be taken to change the member from probationary status to Active member status. The vote will require a two-thirds majority to pass.</p> <p><u>Active Member -</u> A member who has completed probationary requirements and has been accepted to active membership by the department shall be deemed an active member and assume all rights and obligation of such.</p> <p><u>Honorary Member -</u> A person, group of people or organization that has rendered outstanding service or has made a significant contribution to the department. The potential member shall be presented to the membership upon recommendation of the executive board. Honorary membership shall be conferred by a two-thirds vote of the members present and voting.</p> <p>Section 2.03 <u>Application for Membership</u></p> <p>The Membership Committee shall review all applications for membership, conduct an interview with the applicant, and have applicant signs MVFC SAG & SOP 1 & 2, they will make appropriate inquiries as to the character and ability of the applicant. A criminal history investigation and Drivers license report shall be conducted on all applicants. Only the president and one assigned member from the Membership Committee will review the returned investigations. The Committee will make a recommendation to accept or to reject the application at the next monthly department meeting. Under no circumstances will an applicant's criminal record be discussed openly.</p>
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Section 2.04 **Election to Probationary Membership**

After considering the recommendation of the Membership Committee, the membership shall vote to accept or reject an applicant. If elected to probationary membership the secretary shall record the date of acceptance as the date the applicant is sworn in. The vote shall be by secret ballot and will be by a simple majority vote of the active members present. The probationary member's status shall be reviewed after three (3) months of probationary membership to make sure the probationary member is meeting the requirements of the Volunteer Fire & EMS Company. The probationary member shall also be reviewed at the end of the probationary period and a vote shall be taken to change the applicant's status from probationary member to active member. The vote shall be by secret ballot and shall be decided by a simple majority of the active members present.

Section 2.05 **Dismissal on Probation**

The president or executive board may make a recommendation to the membership that a probationary member be dismissed from the department. The party making the recommendation must advise the membership whether the recommendation is based on lack of participation or misconduct. The member must be notified by registered mail, if letter is returned, notification will be by Priority Mail. The member may request a hearing, in writing to the Executive Board, within ten (10) days of notification of the recommendation to dismiss the member. After that time a membership vote shall be taken to decide whether to dismiss the Probationary member. The vote shall be by secret ballot and shall be decided by a two-thirds majority of the active members present.

Section 2.06 **Membership Requirements**

Active members who do not meet the requirement to attend 6 (six) out of the 12 (twelve) monthly meetings or fail to meet monthly service hours and training hours as required in the MVFC SAG's/SOP's. Hours to be reviewed monthly by Executive Committee and recommendation for action made at the regular business meeting. Members not meeting requirements will automatically be dropped from active membership on January 30th of the year immediately following. The member must be notified by registered mail, if letter is returned, notification will be by Priority Mail.

Section 2.07 **Dismissal for Cause**

Any member who is ultimately convicted of any major traffic violations including but not limited to violations of Code of Virginia §§ 18.2-266 - 268.3, -952 through -968.1, or those offenses listed in 18.2-270 (E) or having been convicted of any felony or any sexual crime under Article 7, Chapter 4 of the Title 18.2 of the Code of Virginia, as amended, shall be immediately terminated from the Martinsville Volunteer Fire & EMS Company, no membership vote is required. The member must be notified by registered mail, if letter is returned, notification will be by Priority Mail.

Section 2.08 **Expulsion from the Company**

The company shall have the authority to expel any member for failure to comply with the Constitution and By-Laws or any conduct which may result in disrepute of the fire company. A simple majority of the active members present by secret ballot shall be necessary to expel said member. The member must be notified by registered mail, if letter is returned, notification will be by Priority Mail.

Article III

Officers and Elections

Section 3.01 The elected officers shall consist of: President, Vice-President, Secretary, and Treasurer

Section 3.02 Voting shall be limited to any active member who is on the active roster held by the executive board.

Section 3.03 The company shall hold an election at the regular business meeting in November of each year to elect officers for the next term. The new term will begin on the first day of the following January. The newly elected officers shall be given the oath of office. All elections shall be conducted by secret ballot, the winner being the candidate who receives the majority of the votes of the active members present excluding blank, illegible, or invalid ballots. If there are more than 2 candidates, if no candidate receives a majority of the votes, the candidate with the least amount of votes shall be dropped from the list of candidates and a re-vote shall be taken.

Section 3.04 Upon request from any active member, one recount of the ballots shall be taken prior to the end of the meeting. Members shall have the right to inspect the ballots as they are counted.

Section 3.05 In accordance with Robert's Rules of Order, the President will cast the deciding vote when only two candidates remain and the vote is tied, or there is only one candidate and the vote to accept or reject is tied.

Term of Office

Section 3.06 The President, Vice-President, Secretary, and Treasurer shall serve a one (1) year term of office. All other elected and appointed positions shall serve a one (1) year term of office. There will be no limitation as to the number of terms any officer may serve.

Section 3.07 The President shall appoint members to such committees deemed necessary for transaction of business and welfare of the company. Such members will continue for a period of time as directed by the president or the executive board.

Section 3.08 In the event of a vacancy by resignation or any other reason, a special election shall be called within (30) days. Any officer elected by such procedure will serve for the remainder of the unexpired term.

Section 3.09 At the November meeting the membership will accept nominations of qualified candidates from the floor for the various offices; this does not prevent members from making additional nominations during the election process

Article IV

Duties of Officers

Section 4.01 President In addition to other duties designated by the Constitution and By-Laws, the President shall have the following duties:

- 1) The President shall oversee the functions of the company.
- 2) Shall preside at all meetings, maintain order, rule on all points of parliamentary procedure which may arise, assist other officers in the discharge of their duties and promote the general welfare and progress of the company in any manner possible.
- 3) Shall represent the interest of the company to outside agencies and shall attend meetings in which the interests of the company are being deliberated upon.
- 4) Shall notify new applicants of the action taken by the company on their application.

Section 4.02 President-Authority

- 1) The President shall have disciplinary authority over members in accordance with By-Laws and MVFC SAG's & SOP's
- 2) The President shall have the authority to assign members to various committees.
- 3) The President shall chair the Executive Board.
- 4) The President shall have the authority to issue general orders, SAG/ SOP
- 5) The President shall have the authority to endorse checks for the company.

Section 4.03 Vice President- In addition to other duties designated by the Constitution and By-Laws, the Vice-President shall have the following duties:

- 1) The Vice-President shall have the same duties as the president in the absence of the President.
- 2) Perform other duties as directed by the President and/or the executive board.

Section 4.04 Vice President- Authority

- 1) The Vice-President shall have the same authority as the President in the absence of the president.
- 2) The Vice-President shall have Disciplinary authority in the absence of the President
- 3) The Vice President shall have the authority to endorse checks for the company.

Section 4.05 Secretary- In addition to other duties designated by the Constitution and By-Laws, the Secretary shall have the following duties:

- 1) The Secretary shall be responsible for official company records, documents and licenses.
- 2) Shall keep the minutes of regular, annual and special company meetings.
- 3) Shall have the same duties as the Vice-President in the absence of the Vice-President.
- 4) Shall serve as the secretary to the Executive Board.
- 5) Shall maintain an accurate list of all members eligible to vote. Shall also provide a current copy of the membership roster to the Clerk of the Court Office.
- 6) Shall notify the membership and Executive Board when the six (6) month probation period is complete.
- 7) Shall perform other duties as assigned by the President.

Section 4.06 Secretary- Authority

- 1) The Secretary shall have the same authority as the Vice-President in the absence of the Vice-President.
- 2) Shall have disciplinary authority in the absence of the President and Vice-President.

Section 4.07 Treasurer- In addition to other duties designated by the constitution and By-Laws, the treasurer shall have the following duties:

- 1) The Treasurer shall manage the receipts and expenditures of the company through a local financial institution approved by the Executive Board.
- 2) Shall advise the officers and membership concerning sound fiscal management of the company's assets.
- 3) Make a report at the regular meetings to the membership detailing the expenditures, receipts and balances of company funds.
- 4) Make an annual report to the membership detailing expenditures, receipts and balances of company funds.
- 5) Shall prepare and sign checks for company disbursements, and is authorized to pay all reoccurring bills to avoid late payment charges. All expenditures must be approved by the Fire Company.
- 6) Shall perform other duties assigned by the President.

Section 4.08 Treasurer-Authority

- 1) The Treasurer shall have the authority to disburse funds and endorse checks for the company.
- 2) Shall have the authority to make appropriate inquiries concerning the nature and justification of purchases.
- 3) Shall have the same authority as the Secretary in absence of the Secretary.
- 4) Shall have disciplinary authority in the absence of the President, Vice-President and Secretary.

Article V

Executive Board

Duties

Section 5.01 In addition to other duties designated by the constitution and By-Laws, the Executive Board shall have the following duties:

- 1) Shall be the governing body of the company in accordance with, but not limited to, the Commonwealth of Virginia's laws of incorporation.
- 2) Shall have the authority granted to it by the Commonwealth of Virginia's laws of incorporation.
- 3) Shall be comprised of the President, Vice-President, Secretary, Treasurer and one member at large chosen by the other members of the executive board.
- 4) Shall approve all financial institutions used by the company.
- 5) Shall ensure that no company funds are disbursed without the approval of at least two Administrative Officers.
- 6) Shall review monthly the hours required by SAG's & SOP's and make recommendation for action made at the regular business meeting.
- 7) Shall have the authority to exercise disciplinary duties if necessary.

Regular Expenditures

Section 5.02 The Executive Board shall review and authorize the operating budget.

- 1) Emergency expenditures up to \$500.00 may be approved by the President and two (2) active members.
- 2) The Treasurer shall have the authority to pay all reoccurring bills to avoid late payment charges. Bills such as but not limited to Cabin Maintenance, Insurance, Electricity, Gas, Office Supplies, Flowers, Dues and Meeting Expenses. These payments may be questioned and must be explained and payment approved or the expense must be reimbursed by whoever created the expense.

Impeachment

Section 5.03 If an officer is referred for impeachment by the Executive Board, the membership shall vote at the next monthly meeting whether or not to remove the officer from office. The Executive Board shall make a report to the membership of the charges and the basis for the recommendation. The vote shall be by secret ballot with a two-thirds majority of the active members present deciding the outcome.

Article VI
Meetings

Section 6.01 Regular meetings shall be held on a day and time prescribed by the SAG's / SOP's

Special meetings

Section 6.02 The President may call special meetings for a specific purpose and no other business shall be transacted. The President shall call a special meeting upon request stating the purpose of the meeting and bearing the signature of (3) three active members. If possible, the day, time and place of the meeting shall be posted at the main Fire Station on Church Street. (Company 1)

Active Voice

Section 6.03 Active members of the company in good standing shall enjoy active voice and may address the membership, vote at elections and vote on matters before the company or a committee. In order to retain active voice, members must attend six (6) of the twelve (12) previous monthly meetings and maintain required monthly service/training hours as prescribed in the SAG's / SOP's. The secretary shall keep and maintain an accurate list of all active members who enjoy active voice. Members who have lost active voice may not vote on matters before the Company or any committee.

Granted Voice

Section 6.04 Members of the public and Probationary Members may address the membership or a committee when recognized by the President or the committee chair.

Quorum

Section 6.05 The required quorum for transacting business at a regular business meeting shall be (2) two administrative officers and the number of active members present.

Voting

Section 6.06 Votes at meetings shall be taken in a manner determined by the President in accordance with Robert's Rules of Order. The motion shall pass or fail based on a majority of votes, excluding abstentions and invalid votes, except as otherwise noted in the Constitution. Voting rights will be restricted exclusively to eligible active members.

Excused absences

Section 6.07 Due to extenuating circumstances such as but not limited to school, training, work, illness or out of town, members may obtain an excused absence from meetings by notifying a member of the Executive or Administration Broads, who may grant or deny the request.

- 1) Leaves of absences must be submitted in writing.

<p style="text-align: center;"><u>Committees</u></p> <p>Section 6.08 Once committees are appointed the President shall name a member to chair the committee. Committees shall keep the membership informed of their activity by monthly reports.</p> <p style="text-align: center;">Article VII <u>Amendments and General Orders</u></p> <p style="text-align: center;"><u>Proposing amendments</u></p> <p>Section 7.01 Amendments to the Constitution and By-Laws may be proposed by submitting the suggested change, in By-Law form, to the Executive Board / By-Law committee. The Board / Committee shall review the proposed change to ensure that it is in the proper form and would not, if adopted, be at conflict with other sections or by-laws. If the proposed change is in correct form it shall be read at the monthly meeting.</p> <p style="text-align: center;"><u>Reading proposed amendments</u></p> <p>Section 7.02 Proposed changes shall be read at the next regular meeting and posted at Company 1 following the reading. The proposed change shall be tabled until the next regular meeting, at which time it will be voted on.</p> <p style="text-align: center;"><u>Adopting proposed amendments</u></p> <p>Section 7.03 A change shall require a two-thirds majority of the active members present to pass. If adopted, the amendment shall take effect once it is approved by the City Council. The Secretary shall be responsible for providing each member with a copy of the amendment, including the date it became effective. The Secretary shall also update the original Martinsville Volunteer Fire & EMS Company Constitution and By-Laws. It shall be the member's responsibility to update their issued copy of the Constitution / By-Laws.</p>	<p style="text-align: center;"><u>General Orders</u></p> <p>Section 7.04 General orders (SAG/SOP) shall be issued to give the company direction in matters of operational and administrative policies not specifically defined by the Constitution and By-Laws. General orders shall not contradict the Constitution and By-Laws. The President shall have the authority to issue general orders which affect the function of the Company. This shall include, but not be limited to standard operating procedure, training policy and requirements, minimum standards for activity, station rules, financial and purchasing policies not covered by the Constitution and By-Laws and hall rental policy.</p> <p style="text-align: center;"><u>Posting and logging general orders</u></p> <p>Section 7.05 General orders shall be posted at Company 1 for (30) thirty days. The President/ By-Laws committee shall be responsible for keeping an accurate log of general orders and providing a copy to the Secretary.</p> <p style="text-align: center;">Article VIII <u>Authority</u></p> <p>Section 8.01 Active members in good standing shall have the same authority and privileges as may be accorded any regular firefighter under the City ordinances and State laws governing such. Any point for decision on this section will be referred to the Executive Board for final determination.</p> <p style="text-align: center;"><u>Advisory Committee</u></p> <p>Section 8.02 The City Manager, Fire Chief and City Attorney shall serve in an advisory capacity to the company. Such committee will be eligible to attend all meetings and functions of the company, to participate in discussion, to furnish information and advice, and to counsel with company officers and members in the development of plans and programs. Such committee will not be eligible for active membership nor have any vote on any question which may arise in any meeting.</p> <p>Section 8.03 The Mayor and City Council shall be considered honorary members of the company.</p>
<p>Article VII <u>Amendments and General Orders</u> Section 7.03 <i>requires 2/3 majority of active members present to pass and if adopted goes into effect once it is approved by City Council - should be 'run' by City Attorney to check legal aspects before sending to Council.</i></p> <p>The following are the proposed changes</p> <p>Article II <u>Membership</u></p> <p>Section 2.01 change A. from 'convicted' to 16 - 18 year old members B. changes from 'sex crimes' to 'convicted' C. add 'sex crimes' from B.</p> <p>Section 2.02 <u>Probationary</u> changes probation period from 12 to 6 months added training classes and identified probation period extension</p> <p>Section 2.03 <u>Application for Membership</u> changed Executive Committee to Membership Committee added MVFCSAG & SOP requirements defines time line and recommendation or rejection procedures</p> <p>Section 2.04 <u>Election to Probationary Membership</u> changed Executive Committee to Membership Committee added review period</p> <p>Section 2.05 <u>Dismissal on Probation</u> described notification mailing procedures</p> <p>Section 2.06 <u>Required Hours</u> change to <u>Membership Requirements</u> changed meeting requirements from 8 of 12 to 6 of 12 meetings added MCFC SAG/SOP requirements added review of hours and recommendation/ termination procedures</p> <p>Section 2.07 <u>Dismissal for Cause</u> described notification mailing procedures</p> <p>Section 2.08 <u>Expulsion from the Company</u> described notification mailing procedures</p> <p>Article IV <u>Duties of Officers</u></p> <p>Section 4.01 <u>President</u> Changed sub section 4) Must participate in the check signing procedure TO 4) Shall notify new applicants of the action taken by the company on their application.</p> <p>Section 4.04 <u>Vice President - Authority</u> Added 3) authority to endorse checks for the company</p>	<p>Section 4.05 <u>Secretary</u> Removed 6) notify applicants of action taken on their applications transferred to the Presidents 4.01 subsection 4) Removal of 6) necessitated changing 7) to 6) and 8) to 7) 'New 6)' removes duty of issuing Probationary cards and changes 12 to 6 months</p> <p>Section 4.07 <u>Treasurer</u> 3) change wording from monthly report to report at regular meetings 5) add and is authorized to pay all reoccurring bills to avoid late payment charges.</p> <p>Article V <u>Executive Board Duties</u></p> <p>Section 5.01 rearrange subsection numbers 1) through 4) to a progressive order added 5) requires approval of at least 2 Administrative Officers for expenditures change 6) to review and report on SAG & SOP hours change former 6) to 7) exercise disciplinary duties</p> <p>Section 5.02 <u>Regular Expenditures</u> changed from review authorize and disburse ... to budget approval and 1) & 2) added</p> <p>Article VI <u>Meetings Active Voice</u> change required number of meeting attendance and SAG's/SOP's</p> <p><u>Granted Voice</u></p> <p>Section 6.04 added probationary members. Excused absences</p> <p>Section 6.07 identified procedures and reasons for excused absences</p> <p>Article VII <u>Amendments and General Orders</u> <u>Reading proposed amendments</u></p> <p>Section 7.02 changed monthly meeting to the next regular meeting</p> <p>THERE ARE NO PROPOSED CHANGES IN THE BY-LAWS - SAG's & SOP's added with changes MVFC SAG 1 & MVFC SAG 2 added to sheets Lt. Joe Haynes changed to <u>assigned Officer</u> distinction made between Volunteer and Fire Department</p>

Business from the Floor – Patrick H. Wright asked if there could be one cell phone company to service the community as a whole instead of having multiple companies. Vice Mayor Martin mentioned a local company that could repair all phones regardless of cell carrier.

Comments by Members of City Council – Council Member Turner shared that an announcement was made that Martinsville Speedway will have a night race in May 2020. Turner thanked NASCAR and the Wood Brothers for allowing him and Mayor Lawson to present a proclamation for Glenn Wood. Vice Mayor Martin paid condolences to Fire Chief Anderson in

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the loss of his father. Council Member Bowles acknowledged the Salvation Army's ribbon cutting for the new store on April 11. Bowles thanked Council Members who were able to attend the Mission Possible meeting and thanked the City for allowing her to serve City employees at the Employee luncheon. Parents interested in enrolling children in summer camp should contact the Collinsville YMCA. Bowles wished her niece and nephew a happy birthday. Mayor Lawson shared that the presentation at the Wood Brother's museum was well attended and organized and the Wood Family was very appreciative. Lawson thanked Brenda Souther who will be retiring after 39 years of service to the City. Lawson shared that April 6 would be Hazardous Waste Day and wished her husband Ralph a happy 31st wedding anniversary.

Comments by City Manager – City Manager Towarnicki explained that the budget would be presented at the next Council meeting on April 9. Council agreed to dates for three work sessions to discuss the proposed budget.

There being no further business, Council Member Bowles made a motion to adjourn the meeting; the motion was seconded by Council Member Turner with all Council Members voting in favor. The meeting adjourned at 8:45pm.

Karen Roberts
Clerk of Council

Kathy Lawson
Mayor